

# American Library Directory

## FILE DESCRIPTION

The **American Library Directory (ALD)** database, now closed, is compiled annually with information on over 37,000 public, academic, special, and government libraries and more than 75,000 library personnel. The database contains three subfiles: 1) library records containing complete descriptions of libraries in the U.S., Canada, and Mexico; 2) consortia/network records; and 3) library school records. Listings may include the following types of information: name and address, branch locations, holdings, budgets, programs, special collections, automation systems, telephone and fax numbers, library school entrance requirements and tuition.

Source data are received directly from each institution or from public sources.

## SUBJECT COVERAGE

The **American Library Directory** includes records for:

### Libraries, all types, including:

- Armed Forces
- College and University
- Government
- Junior College
- Public
- Religious
- Special
- Special

### Consortia/Networks including:

- Automation Networks
- Book Processing and Purchasing Centers
- Library Consortia and Networks
- Statewide Networking Systems
- Statewide Networking Systems

### Library Schools, various degree levels, including:

- College
- Junior College
- University

## TIPS

### USE FILE 460

to find descriptions of libraries located in Canada, the U.S. and Mexico.

### USE /ON OR ON=

to search on the library name.

### USE /NEW

to locate records added to the database in the most recent edition.

S S2/NEW

## DIALOG FILE DATA

Inclusive Dates: 2002

Update Frequency: Closed

File Size: 37,673 records as of December 2002

## CONTACT

The American Library Directory is produced by R.R. Bowker. Questions concerning file content should be directed to:

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## SAMPLE RECORD

AN=, RT= 00012155 077517400 LIBRARY RECORD  
 /ON, ON= OFFICIAL NAME: HOUSTON PUBLIC LIBRARY  
 LT= LIBRARY TYPE: PUBLIC  
 CY=, ST=, ZP= ADDRESS: 500 McKinney Ave  
 Houston, TX  
 77002-2534  
 NU= SAN (Standard Address Number): 361-8692  
 TE= TELEPHONE NUMBER(S): 713-(Admin) 247-2700

TC=, PT=, NA=, PN= PERSONNEL: 10 - DIRECTOR - David M Henington; 31 - ASSISTANT  
 DIRECTOR - Open; 63 - Chief, Cent Libr - Ruby Weaver; 63 - Chief,  
 Tech Servs - Jay Clark; 63 - Chief, Br Servs - Len Radoff; 63 -  
 Coordr, Mat Selection - Brenda Tirrell; 63 - Coordr, Houston Area  
 (...)

CO=, PR= STAFF SIZE AND STATUS:  
 TOTAL STAFF: 605 PROF STAFF: 238 CLERICAL STAFF: 240,  
 VOLUNTEER STAFF: 300  
 LIBRARY BACKGROUND:  
 YF=, PO= YEAR FOUNDED: 1901 BUILDING CONSTRUCTED: 1976 POP SERVED:  
 CI= 1,705,697 CIRC: 6,273,271

/ID SUBJECT INTERESTS: art; archit; bus & mgt; genealogy  
 SUBJECT INTEREST CODES: 0125; 0300; 0740; 1086; 2220; 2232;  
 3115; 4020

BU= FISCAL YEAR: 1987-88  
 BUDGET: \$19,650,794 INCL. FED. \$496,930, STATE \$1,361,386, CITY  
 \$17,339,522  
 EXPENDITURE FIGURES:  
 EB=, EP=, EA= BOOKS \$2,216,496 PERIODICALS \$583,768 AV MATERIALS \$69,476  
 TS= SALARIES: TOTAL SALARIES: \$8,600,864

BK=, VO=, SU= LIBRARY HOLDINGS:  
 BK TITLES: 534,684 BK VOLS: 3,459,824 PER SUB: 2958 PER  
 VB= VOLS BD: 174,092 Government Depository Coll 479,960 Government  
 Non-Depository Coll 46,347; Texas state documents 20,844; Well  
 logs, electric 14,000; Well logs, Texas 500,000; Sheet music 9996  
 CARDS: 3094 FICHE: 1,342,321 MICROFILM: 45,450 RECORDS:  
 MC=, MF=, MM=, AR= 61,250 AUDIO TAPES: 28,409 VIDEO TAPES: 864 FILM: 8743  
 AC=, VT=, FI= FILM STRIPS: 4476 SLIDES: 16,599 MAPS: 4355 AV: Compact  
 FS=, SL=, MA= discs 4552, Well logs 514,000 film loops 51, framed pictures 515,  
 posters & 5429, Kits 17,833 VERTICAL FILES: 305 (incl Tex &  
 VF= local hist)

AI= LIBRARY AUTOMATION:  
 Tandem II nonstop & twelve IBM PC models in use for network of  
 nine libraries shared (network/utility) computer also Terminals -  
 AQ= Acq, cat, circ & ref 78; staff use only. Acquisitions - Faxon,  
 CA= Baker & Taylor & Batab (turnkey systems). Cataloging - OCLC COM  
 CR= cat produced by Brodart. Circulation - Utlas (turnkey system).  
 IL=, OS= ILL - OCLC Online ref searches - 115 per month; staff  
 searches; patron charged.

CL= SPECIAL COLLECTIONS: Archives & Manuscripts Department (Houston  
 Metropolitan Research Center) contains 12,000 linear ft of  
 archival material & 1.5 million photographs & negatives related  
 to Houston including manuscript Coll; Architectural Coll;  
 (...)

DD= ORAL HISTORY  
 US DOC DEP STATE DOC DEP

SE= SPECIAL SERVICES: Special Services for the Deaf - TTY  
 713-225-3385. Staff member who knows sign language; projector &  
 captioned films. Holdings: Special interest per sub 3 !Special  
 Services for the Blind - Kurzweil Reading Machine

PU= PUBLICATIONS: The Houston Review  
 PC= PUBLICATION CODES: 575

LS= LIBRARY SYSTEM MEMBERSHIP: & Major Resource Center for Houston  
 Area Libr Syst; Houston Area Library Automated Network  
 NP= NETWORK PARTICIPATION: Dialog; Houston Area Res Libr  
 Consortium; NY Times Info Bank; SDC Search Serv

SEARCH OPTIONS

BASIC INDEX

SEARCH SUFFIX	DISPLAY CODE	REPORT (FIELD LENGTH)	FIELD NAME	INDEXING	SELECT EXAMPLES
— /ID	— ID	— —	All Basic Index Fields Subject Interests	Word Word & Phrase	S GENEALOGY S BUS(1W)MGT/ID S BUS & MGT/ID
/NT /ON	NT ON	— ON (37)	User Notes Name, Former Name, Parent Institution <sup>1,2</sup>	Word Word	S STAFF(W)USE(W)ONLY/NT S HOUSTON(W)PUBLIC/ON

<sup>1</sup> Searchable in the Basic Index and in the Additional Indexes.

<sup>2</sup> Parent Institution is also searchable using PI=.

ADDITIONAL INDEXES

SEARCH PREFIX	DISPLAY CODE	REPORT (FIELD LENGTH)	FIELD NAME	INDEXING	SELECT EXAMPLES
—	AD	—	Mailing Address		
—	AD	—	Street Address		
AI=	AI	—	Automation Information	Word	S AI=(TANDEM(W)II)
AN=	AN	—	Bowker Accession Number	Phrase	S AN=077517400
—	AN	—	DIALOG Accession Number		
AQ=	AQ	—	Acquisitions	Word	S AQ=(BAKER(1W)TAYLOR)
—	BC	—	Building Constructed Year		
CA=	CA	—	Cataloging	Word	S CA=(OCLC(W)COM)
CI=	CI	CI (13)	Circulation <sup>3</sup>	Numeric	S CI=4,000,000:8,000,000
CO=	CO	CO (7)	Staff Counts <sup>3</sup>	Numeric	S CO=500:1000
CR=	CR	—	Circulation System	Word	S CR=(TURNKEY(W)SYSTEM)
CY=	CY	CY (22)	Library City	Word & Phrase	S CY=HOUSTON S CY=BAY CITY
—	DH	—	Degrees and Hours		
EN=	EN	—	Enrollment <sup>3</sup>	Numeric	S EN=7500:10000
FC=	FC	—	Number of Faculty <sup>3</sup>	Numeric	S FC=500:999999
—	FY	—	Fiscal Year		
HD=	HD	—	Highest Degree	Phrase	S HD=BACHELOR'S
IL=	IL	—	ILL Associations	Word	S IL=OCLC
LS=	LS	—	Member Library System	Word	S LS=(HOUSTON(W)AREA)
LT=	LT	LT (22)	Library Type	Word & Phrase	S LT=PUBLIC S LT=JUNIOR COLLEGE
—	ME	—	Number of Member Libraries		
ML=	ML	—	Library System Member	Word	S ML=(EAST(W)ROCKAWAY)
NA=	NA	—	Personnel and Subject Specialists Names <sup>4</sup>	Word	S NA=(DAVID(1N)HENINGTON)
NP=	NP	—	Network Participation	Word	S NP=(HOUSTON(W)AREA(W)RES)
NU=	NU	—	Standard Address Number	Phrase	S NU=361-8692
ON=	ON	ON (37)	Name, Former Name, Parent Institution <sup>1</sup>	Phrase	S ON=HOUSTON PUBLIC LIBRARY
—	OT	—	Other Staff		
—	PF	—	Primary Function		
—	PG	—	Program Enrollment		
PI=	PI	—	Parent Institution	Word & Phrase	S PI=(PROCTER(1W)GAMBLE) S PI=3M INFORMATION SERVICES
PN=	PN	—	Personnel Names <sup>5</sup>	Word	S PN=(CHING(1N)EUE)
PO=	PO	PO (12)	Population Served <sup>3</sup>	Numeric	S PO=1,000,000:3,5000,000
PR=	PR	PR (12)	Number of Professional Staff <sup>3</sup>	Numeric	S PR=100:300
PT=	PN	—	Position Title	Word & Phrase	S PT=(CAT(W)DEPT) S PT=CHIEF, TECH SERVS
PU=	PU	—	Publications of Library	Word	S PU=(HOUSTON(W)REVIEW)
—	PY	—	Projected Fiscal Year		
—	RQ	—	Entrance Requirements		
RT=	RT	—	Record Type <sup>6</sup>	Word	S RT=LIBRARY
—	SM	—	Summer Sessions		
—	SO	—	Scholarships		
—	SO	—	Scholarships		
—	SP	—	Special Courses		
SR=	SR	—	Serials Listings	Word	S SR=(IN(W)HOUSE)
SS=	SS	—	Subject Specialists <sup>5</sup>	Word	S SS=(BUS(W)ADMIN)
—	ST	ST (7)	Mailing State		
ST=	ST	ST (7)	Physical State	Phrase	S ST=TX
TC=	PN	—	Position Title Code	Phrase	S TC=63
—	TE	TE (6)	Telecommunications Information		
TE=	TE	TE (6)	Telephone Area Code	Phrase	S TE=713
—	TU	—	Tuition		
TY=	TY	—	Type of School	Word	S TY=PUBLIC

## ADDITIONAL INDEXES (cont'd)

SEARCH PREFIX	DISPLAY CODE	REPORT (FIELD LENGTH)	FIELD NAME	INDEXING	SELECT EXAMPLES
—	VI	—	Visiting Faculty		
YF=	YF	—	Year Founded	Phrase	S YF=1901:1915
ZP=	ZP	ZP (12)	Zip or Postal Code	Phrase	S ZP=77002-2534
<b>HOLDINGS, COLLECTION, SERVICES</b>					
AC=	AC	—	Cassettes <sup>3</sup>	Numeric	S AC=25,000:30,000
AR=	AR	—	Records <sup>3</sup>	Numeric	S AR=50,000:150,000
BK=	BK	BK (12)	Number of Book Titles <sup>3</sup>	Numeric	S BK>=100,000
—	BM	—	Bookmobiles		
CH=	CH	—	Charts <sup>3</sup>	Numeric	S CH=10000:999999
CL=	CL	—	Special Collections	Word & Phrase	S CL=(CIVIL(W)WAR) S CL=ORAL HISTORY
DB=	DB	—	Documents Bound <sup>3</sup>	Numeric	S DB>=50K
DD=	DD	—	Document Depositories	Word & Phrase	S DD=UN S DD=US DOC DEP
DM=	DM	—	Documents-Microform <sup>3</sup>	Numeric	S DM=10000:99999999
FI=	FI	—	Films <sup>3</sup>	Numeric	S FI=100:999999
FS=	FS	—	Film Strips <sup>3</sup>	Numeric	S FS=4,000:6,000
MA=	MA	—	Maps <sup>3</sup>	Numeric	S MA=4,000:6,000
MC=	MC	—	Microform Cards <sup>3</sup>	Numeric	S MC=2K:4K
MF=	MF	—	Microfiche <sup>3</sup>	Numeric	S MF=500:999999999
MM=	MM	—	Microfilms <sup>3</sup>	Numeric	S MM=30K:50K
MP=	MP	—	Micro Prints <sup>3</sup>	Numeric	S MP=2000:9999999
MU=	MU	—	Ultrafiche <sup>3</sup>	Numeric	S MU=1000:99999
NB=	NB	—	Number of Branches <sup>3</sup>	Numeric	S NB=10:25
—	OA	—	Other Audio Visual		
—	OH	—	Other Holdings		
OS=	OS	—	Online Reference Searches <sup>3</sup>	Numeric	S OS=100:200
OV=	OV	—	Overheads <sup>3</sup>	Numeric	S OV=900:999999
PC=	PC	—	Publication Codes <sup>3</sup>	Numeric	S PC=575
PM=	PM	—	Periodicals Microform Bound	Numeric	S PM=300:9999999
RE=	RE	—	Art Reproductions	Numeric	S RE>=10000
SC=	SC	—	Subject Codes	Phrase	S SC=0125
SE=	SE	—	Service for Deaf and Blind	Word	S SE=(KURZWEIL(W)READING)
SL=	SL	—	Slides <sup>3</sup>	Numeric	S SL>=10000
SU=	SU	SU (15)	Periodical Subscriptions <sup>3</sup>	Numeric	S SU>2,500
TP=	TP	TP (19)	Book and Bound Periodical Titles <sup>3</sup>	Numeric	S TP=100000:9999999
VB=	VB	VB (15)	Periodical Volumes, Bound <sup>3</sup>	Numeric	S VB=100,000:200,000
VF=	VF	—	Vertical Files <sup>3</sup>	Numeric	S VF=300:99999
VO=	VO	VO (12)	Book Volumes <sup>3</sup>	Numeric	S VO=1000000:5000000
VP=	VP	VP (17)	Book and Bound Periodical Volumes <sup>3</sup>	Numeric	S VP=100000:99999999
VT=	VT	—	Video Tapes <sup>3</sup>	Numeric	S VT=500:1,000
<b>BUDGET AND EXPENSES</b>					
BU=	BU	BU (13)	Total Budget <sup>3</sup>	Numeric	S BU>=15000000
EA=	EA	—	AV Materials Expenses <sup>3</sup>	Numeric	S EA>10K
EB=	EB	EB (12)	Book Expenses <sup>3</sup>	Numeric	S EB=2000000:5000000
EC=	EC	—	Co-Op Fees Expenses <sup>3</sup>	Numeric	S EC=1000:5000
ED=	ED	—	Documents-Expenses <sup>3</sup>	Numeric	S ED=1000:1000000
EF=	EF	—	Database Fee Expenses <sup>3</sup>	Numeric	S EF=10000:999999
EI=	EI	—	Microforms-Expenses <sup>3</sup>	Numeric	S EI=500:1000
EM=	EM	—	Manuscripts-Expenses <sup>3</sup>	Numeric	S EM=10000:999999
EO=	EO	—	Other Print-Expenses <sup>3</sup>	Numeric	S EO=20000:999999999
EP=	EP	EP (12)	Periodicals-Expenses <sup>3</sup>	Numeric	S EP>500K
EQ=	EQ	—	AV Equipment-Expenses <sup>3</sup>	Numeric	S EQ<50
ER=	ER	—	Machine Readable Expenses <sup>3</sup>	Numeric	S ER=100:999999
ES=	ES	—	Preservation Expenses <sup>3</sup>	Numeric	S ES=100000:500000
EX=	EX	EX (17)	Total Material Expenses <sup>3</sup>	Numeric	S EX=1000000:50000000
OM=	OM	OM (19)	Plant and Operation Maintenance Expenses <sup>3</sup>	Numeric	S OM=50000:99999999
PB=	PB	PB (12)	Projected Budget <sup>3</sup>	Numeric	S PB=5000000:20000000
PE=	PE	PE (12)	Projected Expenses <sup>3</sup>	Numeric	S PE=1000000:5000000
PS=	PS	PS (14)	Professional Salaries <sup>3</sup>	Numeric	S PS>1M
TS=	TS	TS (13)	Total Salaries <sup>3</sup>	Numeric	S TS=6M:9M
—	XE	—	Expenses - Other		
—	XS	—	Other Salaries		

<sup>3</sup> Numeric entries are indexed as complete numbers. Use numeric operators (:,<,>=) to search a range of values, e.g., S BN>=100,000 to retrieve libraries having 100,000 or more book titles.

<sup>4</sup> Also searchable using PN=, SS=.

<sup>5</sup> Also searchable using NA=.

<sup>6</sup> Record types include: CONSORTIA, LIBRARY, NETWORK, RECORD, SCHOOL.

# American Library Directory

File 460

## SPECIAL FEATURES

For command descriptions, enter HELP LIMIT, HELP SORT, HELP RANK online.

<b>LIMIT</b>	/LIBRARY -- Library Records /NEW -- New Records	S S12/LIBRARY S S3/NEW
<b>SORT</b>	AC, AR, BK, BU, CH, CI, CO, CY, DB, DM, EA, EB, EC, ED, EF, EI, EM, EN, EO, EP, EQ, ER, ES, EX, FC, FI, FS, LT, MA, MC, MF, MM, MP, MU, NB, OM, ON, OS, OV, PB, PE, PM, PO, PR, PS, RE, SL, ST, SU, TE, TP, TS, VB, VF, VO, VP, VT, ZP	SORT S1/ALL/PD,D PRINT S2/5/ALL/ST/ON
<b>RANK</b>	All phrase- and numeric-indexed fields in the Additional Indexes can be ranked. Other RANK codes include: ID	RANK AU S3

## PREDEFINED FORMAT OPTIONS

NO.	DIALOGWEB FORMAT	RECORD CONTENT
1	--	DIALOG Accession Number
2	--	Full Record except Financial and Holdings Information
3	Medium	Address and General Background Information
4	--	Full Record with Tagged Fields
5	Long	Full Record
6	--	Library Name and Library Type
7	--	Address and Financial Information
8	Free	Library Name, Library Type, and Staff Information
9	Full	Full Record
K	--	KWIC (Key Word In Context) displays a window of text; may be used alone or with other formats

## OTHER OUTPUT OPTIONS

For an explanation, enter HELP TYPE, HELP REPORT, HELP UDF, HELP TAG online.

<b>REPORT</b>	Output can be displayed in table format. REPORT codes with field lengths in parentheses are listed in the Search Options tables. Default table width is 72 characters; use SET H 132 to set maximum table width.	REPORT S3/ON,PS,PR/ALL.
<b>USER DEFINED FORMATS</b>	User-defined formats may be specified using the display codes indicated in the Search Options tables.	TYPE S3/ON,PN/ALL
<b>TAG</b>	Output can be displayed with tags identifying each display field..	TYPE S3/3/1-5 TAG
<b>DIRECT RECORD ACCESS</b>	DIALOG Accession Number	TYPE 00012155/5 DISPLAY 00032135/ON,NP PRINT 00033776/5

### FOR ONLINE HELP:

See HELP FIELDS 460 for searchable fields; HELP FORMAT 460 for output formats; HELP LIMIT 460 for limits; HELP RATES 460 for cost information; HELP SORT 460 for sorts.